**TEMPLATES\_004000 Create and Update Template Labels Use Case  -**

**Use Case Name:**Create and Update Template Labels Use Case

**Use Case ID**: TEMPLATES\_0040000

**Description**:

Users who accesses the Template Manager are able to assign Template Labels to Templates. The purpose of a Template Label is to efficiently organize Templates into groups within an Application. This use case describes the activity of creating and managing the Template Label values that are available within an application.

**Line(s) of Business:**All Lines of Business

**Primary Actor(s):**Line of Business Administrator

GOAL: To configure Template Labels under an Application, to be used to organize Templates.

**Secondary Actor:**N/A

**List of Abilities**:

1. The Line of Business Administrator is able to access the Template Manager system and an Application within the LoB.
2. The Line of Business Administrator must be able to:
   1. Create Template Label(s) under an Application
   2. Review Template Label(s) configured for an Application
   3. Update Template Label(s) Name under an Application
   4. Delete Template Label that have been configured for an Applcation
      1. Rule: The Template Label must not be aligned to any Templates.
3. The Line of Business Administrator must be able to Retire a Template Label.
4. If the LoB Retires a Template Label:
   1. That Template Label remains aligned to any existing Templates.
   2. That Template Label is no longer available to be associated to Templates point forward.

**Preconditions**:

The Application(s) for which user intends to create Template Labels must exist.

**Post Conditions**:

The Template Labels are available for alignment to Templates within the Application.

**Main Flow/ Use Case:**

1. The Line of Business Administrator is able to access the Template Manager system and select an Application.
2. The Line of Business Administrator is able to View the Template Labels that have been created for the Application.
3. The Line of Business Administrator is able to Create a Template Label associated to an Application.
   1. The LoB Admin is required to provide a Template Label Name that is unique amongst other Template Labels within that application.
4. The Line of Business Administrator is able to delete a Template Label from an Application.
   1. The Template Label cannot be deleted if it has been aligned to a Template.
5. The Line of Business Administrator is able to retire a Template Label.
   1. If the LoB retires the Template Label:
      1. The Template Label remains associated to existing Templates.
      2. The Template Label is no longer able to be associated to Templates in that Application.
6. The Line of Business Administrator is able to Edit Template Label name.